

Report Risk Register

Title City Events and Filming fees and charges 2009/10

APPENDIX 2

Risk Score **Impact Score:** 1 =Insignificant; 2 = Minor; 3 = Moderate; 4 = Major; 5 = Catastrophic **Probability Score:** 1 = Rare; 2 = Unlikely; 3 = Possible; 4 = Likely; 5 = Almost Certain

No.	Risk Description Link to Corporate Obj	Gross Risk		Cause of Risk	Mitigation	Net Risk		Further Management of Risk: Transfer/Accept/Reduce/Avoid	Monitoring Effectiveness				Current Risk		
1	Risk to council's Reputation	4	3	Event poorly managed with resultant health and safety issues or public complaint	<p>Mitigating Control Protocols in place for Bonn Square and Broad Street. Risk assessments, method statements and Public Liability Insurance essential requirements before approval given.</p> <p>Level of Effectiveness: H</p>	3	2	<p>Action: : Reduce Action Owner: Colin Reid</p> <p>Mitigating Control: Ensure adequate internal and external consultation; eg County Council, SAG, OFEM Film Oxford, Bonn Square management group, press office.</p> <p>Control Owner: Colin Reid</p>	<p>Outcome required: Problem free event, and ability to respond quickly in event of any issues.</p> <p>Milestone Date: mitigating procedures in place</p>	Q1 ☺	C2	L4	C4	3	2
2	Damage to council property / estate	4	4	Use of hazardous materials, heavy plant, improper disposal of refuse, vandalism to site.	<p>Mitigating Control Protocols in place for Bonn Square and Broad Street. Risk assessments, method statements and Public Liability Insurance essential requirements before approval given.</p> <p>Level of Effectiveness: H</p>	3	2	<p>Action: Reduce Action Owner: Colin Reid</p> <p>Mitigating Control: Ensure adequate internal and external consultation; eg County Council, SAG, OFEM Film Oxford, Bonn Square management group, press office. Timely dissemination of information to event organisers.</p> <p>Control Owner: Colin Reid</p>	<p>Outcome required: Minimal or no damage to site, and ability to respond quickly in event of any issues</p> <p>Milestone Date: mitigating procedures in place</p>	Q1 ☺				3	2